



Hurstpierpoint & Sayers Common Parish Council
Email: office@hurstpierpoint-pc.gov.uk
Website: www.hurstpierpoint-pc.gov.uk
Telephone: 01273 833264

Village Centre
Trinity Road
Hurstpierpoint
West Sussex BN6 9UY

SMALL GRANT APPLICATION (Please ensure you are using the correct application form)

Please note that this application should be accompanied by a copy of the financial details of the requesting organisation. Where relevant we will need to see account details showing income, expenditure, and the level of balances. If annual accounts are not available, copies of the bank statements or receipts for expenditure should be enclosed.

1.	Name of Organisation	Hurstpierpoint and Sayers Common Twinning Association
2.	Name, Address and Status of Contact within the organisation	Peter Childs (Honorary Treasurer)
3.	Telephone number and Email Address	hpsctwinningtreasurer@gmail.com
4.	Is the Organisation a Registered Charity? If yes, then please provide charity number	Not registered – small association created in 2003 under auspices of Parish Council and representatives from St Martin de Boscherville (see attached charter) and governed by a Constitution (attached)
5.	Amount of Grant Requested	£400
6.	For what purpose or project is the grant requested, what local need does it address and who would benefit? Please be as detailed as possible about how exactly the funds would be spent. If for a specific project, when would you anticipate that to complete/how long would the funds last? (Continue on a separate sheet if necessary).	Primary purpose is to purchase a gazebo, to be used as part of increasing the Association's profile in the community by having a presence at significant community events like Fairs. The Association set up a stand with (a member's) gazebo at the Santa Sunday in December 2025 and high winds and rain destroyed the gazebo leading to premature abandonment of the Association's pitch. In line with this objective of establishing profile and attracting members and participants at events, it is also proposed to purchase a trestle table and branded "feather flag".
7.	What will be the total cost of the project?	£613 made up of: Feather flag £138.71 (from Imprint now) Gazebo £425 (on sale from House of Tents) – this is a robust 3m square waterproof gazebo with 40mm hex profile legs that should stand the test of time Folding heavy duty plastic 6 ft table £49.99
8.	If the total cost of the project is more than the grant, how will the residue be financed?	Residue will come from existing cash at bank, representing around 12% of cash reserves which the committee feels is acceptable

9.	Have you applied for a grant for the same project to another organisation? If so, which organisation and how much?	No
10.	Approximately how many/what percentage of those who will benefit are parishioners?	Likely 80 – 90%
11.	Have financial details been enclosed with the grant application?	Yes – see attached accounts
12.	Please list any other supporting documents that have been included.	Report on Twinning Association activities since relaunch post-Covid

You may use a separate sheet of paper to submit any other information which you feel will support this application.



Signed.....
.....Date...17th May 2026

Please return this completed form,
together with all relevant accompanying

information to:

Office@hurstpierpoint-pc.gov.uk or via post:

Clerk to the Council

Hurstpierpoint & Sayers Common Parish Council

Trinity Road, Hurstpierpoint

West Sussex, BN6 9UY

DATA PROTECTION

We take the protection of your personal data seriously. If you contact or communicate with us we may hold your contact and other details. We will only use this information for the purposes of carrying out our Council business with you. We will not pass your details to any other person or organisation without your express permission. We are registered with the ICO (Information Commissioners Office). For details of our full privacy notices please go to our website.

Hurstpierpoint and Sayers Common Twinning Association

Receipts and Payments
Year ending 31st March 2026

Receipts		Payments
Subscriptions	£340.00	
Petanque	£50.00	
St Lawrence Fair	£23.95	£26.50
AGM		£20.00
14 th July Party	£490.87	£280.36
Exchange Visit to Hurstpierpoint	£807.50	£541.44
Insurance		£198.07
Santa Sunday		£10.00
Christmas Party	£145.00	£37.45
Film and Wine Tasting	£478.00	£196.14
Total	£2,335.32	£1,309.96
Excess of Receipts/Payments	£1,025.36	
Balance b/f	£674.29	
Balance c/f	£1,699.65	
Funds		
Barclays Bank	£1,598.90	
Cash	£100.75	
Total	£1,699.65	

Constitution of Hurstpierpoint and Sayers Common Twinning Association

25 November 2003

1. Name of the Association

The name of the Association shall be the *HURSTPIERPOINT and SAYERS COMMON TWINNING ASSOCIATION*.

2. Aims of the Association

- [a] To promote and foster friendship and understanding between the people of *Hurstpierpoint and Sayers Common, West Sussex* and those of *St Martin de Boscherville, Normandy, France* and those of other towns with which the Association may later form links.
- [b] To encourage visits by individuals and groups to and from linked areas, particularly by children and young people, and the development of personal contacts, and by doing to broaden the mutual understanding of the cultural, recreational, education and commercial activities of the linked areas.
- [c] To organise fund-raising activities to foster the aims of the Association.

3. Membership/Subscription

Membership shall be open to all persons over eighteen years of age in sympathy with the aims of the Association, on payment of a subscription to be determined at the AGM and paid within 2 months thereof.

4. Committee

The affairs of the Association shall be conducted by the Management Committee consisting of officers and not more than nine members. The Committee shall be elected at the Annual General Meeting of the Association. The Association shall elect a Chairman, Honorary Secretary, Honorary Treasurer and such of the officers it deems necessary. The usual term of office shall be three years.

- [a] The Committee shall have the power to co-opt members to fill vacant posts and co-opted members shall have the right to vote and would serve until the next AGM.
- [b] The quorum shall be not less than half of the committee – (4 in the case of 7).
- [c] The Committee shall have the power to set up Sub-Committees, which shall have the power to co-opt to their membership, with the power to vote in the Sub-Committee only.
- [d] One third of the Committee members shall stand down each year

5. Officers

The Chairman of the Management Committee, the Honorary Secretary and the Honorary Treasurer shall be ex-officio members of all Sub-Committees.

6. President(s)

The Committee has the authority to appoint a President or Presidents of the Association to serve for a three-year term.

7. Annual General Meeting

- [a] The Management Committee shall call an Annual General Meeting of the Association no later than 30 June of each year, giving each member at least fourteen days' notice in writing.
- [b] The quorum at this Meeting shall be ten members
- [c] Only members present at the Meeting shall be entitled to vote.
- [d] Each individual member shall be entitled to one vote and each family or corporate member shall be entitled to two votes, provided that two members of such family or organisation are present at the meeting. The Chairman shall have the casting vote.

8. Special General Meeting

A Special General Meeting of the Association may be called at any time on a written request signed by at least ten members of the Association and delivered to the Honorary Secretary, containing details of the matter to be discussed. At least fourteen days' notice must be given. There shall be a quorum of ten people.

9. Accounts

Accounts to 31 March each year prepared by the Treasurer shall be independently scrutinised and shall be submitted to each Annual Meeting.

10. Money

All monies received on behalf of the Association shall be kept in safe custody by the Honorary Treasurer and all cheques drawn on the Association's Account shall be signed by any two of the Chairman, Honorary Treasurer or Honorary Secretary.

11. Amendments to the Constitution

Amendments to the Constitution shall only be made at the Annual General Meeting or a Special General Meeting. Notice of the proposed amendment shall be given in writing to the Honorary Secretary at least twenty-eight days before the meeting and then to the members at least 14 days before the meeting and details shall be given in writing convening the Meeting. No such amendment shall be carried unless not less than two-thirds of the members present and voting at the Meeting vote in its favour.

12. Dissolution of the Association

In the event of the dissolution of the Association, all surplus funds shall be transferred to such charity or charities, as the Committee shall in its absolute discretion decide.



The elected representatives and the residents of

HURSTPIERPOINT & SAYERS COMMON & SAINT MARTIN DE BOSCHERVILLE

have decided unanimously
to twin their two villages

They join together to help
in the creation of a cooperation
between England and France by their mutual efforts
in a spirit of freedom and understanding,
as well as by the maintenance of close personal relationships
amongst our residents and particularly our young people.
As well, they will be contributing to preserve
a happy future and a united Europe.

This is signed during a visit of representatives
of the community of Saint Martin de Boscherville
to Hurstpierpoint & Sayers Common on the 3rd July 2004

for the villages of Hurstpierpoint & Sayers Common
Mrs JO KADDISH
Chairman of the Council

May 2026 brief on Twinning Association

Hurstpierpoint and Sayers Common – St Martin de Boscherville

Background

Governance

An association (not for profit) governed by a Constitution dating from 2003

Fell into abeyance during Covid pandemic and was resurrected “under new management” two years ago

Current committee of 8 members (includes a rep from the Parish Council), current membership 30 and growing

AGM held each June, committee meetings 5-6 times annually

Financial aspects

Typical annual turnover less than £2000

Current main sources of funds:

- Fees charged to visitors from St Martin (currently £40 per head)
- Raffles, prizes generously donated by village businesses
- Hurst Community Charity
- Hurst Festival which in the last two years has generously offered event tickets to our French visitors
- Film show/wine tasting takings (ticket sales less costs of food, drink and film licence/venue hire)
- Membership fees (currently set at £10 so as to remain affordable)

Current main expenditures:

- Venue hire
- Refreshments and meals for visitors from Saint Martin e.g. at the fish and chip shop
- Insurance (through a collective scheme for twinning associations)
- Tickets for eg Sheffield Park visit organised for the French visitors last year
- Food and drink for events like Bastille Day party, film and wine tasting (covered by attendees ticket price)

All IT, phone, transport and similar charges have been born by members, particularly the committee, who have also donated food and wine on several occasions

Prepared by John Barry (acting Chair) and Arlette Childs (Secretary)

May 2026

Recent activities

2024

June – relaunch event held at Duke of York pub, Sayers Common, snacks and drinks kindly provided by pub. All the other associations in the two villages + the Parish Council were invited to attend the relaunch. Many sent representatives and said that they would be interested in direct links with similar organisations in St Martin, this has guided some subsequent activities e.g. bowls club, golf, artists links now established..

September – visit by 20 people from St Martin for middle weekend of Hurst Festival, celebrating the 20th anniversary of the Festival and of Twinning. Activities included concert at Danny House open to all, fish and chips dinner at the bowls club, attendance of French guests at the Festival event in Holy Trinity, meal at the Duke of York in Sayers Common.

December – Christmas Party open to all, in Hurst Village Centre, with French food and drink. Aim: encourage new members to join!

2025

February – small group visit to St Martin for concert in village hall, check out singer for possible Hurst Festival concert.

Spring – a Hurstpierpoint resident, among the artists invited to the Spring Salon in St Martin, won first prize

May – social Petanque morning at “boulodrome” in Sayers Common, open to all

June – visit to Saint Martin by Hurstpierpoint bowls club to take part in local pétanque competition

July – Twinning Association stall at St Lawrence Fair with Normandy-themed game for children and prizes

July – Bastille Day garden party hosted by a committee member, paid for and open to all

September – 20 visitors from France for middle weekend of Festival, activities including French songs concert at Danny House and other Festival activities. Farewell dinner for visitors and committee and helpers hosted by a member of the committee.

December – Santa Sunday stall – unfortunately the borrowed gazebo was destroyed by high winds and the stall had to be abandoned under the heavy rain.

December – Christmas party, open to all (ticketed), once again with a French theme for food and drink.

December – a Twinning Association team took part in the Hassocks Twinning Association Christmas quiz at Adastra Hall, part of a strategy to bring the two associations closer, for mutual support [sadly our team did not win!]

Prepared by John Barry (acting Chair) and Arlette Childs (Secretary)

May 2026

2026

February – Film night supported by Hurst Village Cinema, with a French film shown (La Degustation or The Tasting) followed by a fun wine tasting with snack pairing in the Players Theatre. This was a ticketed event, but open to all, and a complete sell out!

May – Quiz night held at the Duke of York pub in Sayers Common, including raffle to raise funds. This fun quiz, including a tough round of questions on France, was a complete sell out.

Upcoming events

2026

June – Twinning Association stall to be set up at Sayers Common fair. Children's fun quiz with French theme, and pétanque (boules) to be run under Twinning Association branding

June/July - contact planned to be made with St Lawrence school, Hurst College and Albourne school to identify areas where Twinning Association can help pupils extend their appreciation of French culture and possibly language, in support of French teachers. This will be led by a Committee member who has experience of primary school teaching.

July – Visitors from Saint Martin for the St Lawrence Fair weekend (expected not more than 20 visitors). Activities will include bowl , golf and of course attendance at the fair, to be followed by a barbecue hosted by one of the committee members at their house.

August – planned visit to Saint Martin in Normandy with priority given to members who have not yet been to the village

October – planning in progress for an Algerian themed evening at the White Horse pub, with Algerian food available, and presentation of francophone Algerian culture and artefacts

December – stall at Hurstpierpoint Santa Sunday (or Saturday)

December – Christmas party, open to all (ticketed)

2027

Likely in February – another Film Night – French film, still to be identified. It turns out to be good to run an event at this time of year when Christmas has faded in memory and people have less to do.

Prepared by John Barry (acting Chair) and Arlette Childs (Secretary)

May 2026