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Village Centre  
Trinity Road  
Hurstpierpoint  
West Sussex BN6 9UY

# Asset Register Policy

For Council 21 May 2026

## 1 PURPOSE

The Joint Panel on Accountability and Governance (JPAG) is responsible for issuing proper practices about the governance and accounts of smaller authorities.

The JPAG Practitioners Guide requires local authorities to maintain a list of fixed assets that contain the date and cost of the item at acquisition and the insurance value of the item, and its disposal date.

The list of assets will vary from land to buildings, street furniture to play equipment, some which will rarely be replaced e.g. Cemetery Chapel, to those with regular replacement cycles e.g. replacement of office IT equipment. The list will be informed by the future expenditure plans of the authority.

Hurstpierpoint and Sayers Common Parish Council is adopting an Asset Register Policy to support their asset register process and ensure they maintain consistent approaches to the functions and definitions of the register. This will enable anyone to pick up the document and understand the reason for and purpose of the content.

## 2. INTRODUCTION

An asset register is the starting point for any system of financial control over tangible assets as it:

- facilitates the effective physical control over assets
- provides the information that enables the authority to make the most cost-effective use of its capital resources
- supports the Annual Governance and Accountability Return for fixed assets by collecting the information on the cost or value of assets held
- forms a record of assets held for insurance purposes.

The key information needed in the asset register is: date of acquisition, cost of acquisition, its insurance value and its disposal date.

## 3. ITEMS TO BE RECORDED

Assets should be first recorded in the asset register at their actual purchase cost.

Assets that are either under construction or have not been brought into use should be included on the asset register only once complete and they benefit the community.

Obsolete assets that are no longer in use or are awaiting disposal should be clearly recorded as such.

Where an authority receives an asset as a gift at zero cost, for example by community asset transfer, it should be included with a nominal one-pound (£1) value as a proxy for the zero cost.

Assets that do not have a functional purpose or any intrinsic resale value (for example, a village pond or war memorial) are often referred to as 'community assets'. Authorities should record community assets in the asset register in the same way as gifted assets, with a nominal one pound (£1) value as a proxy for the zero cost.

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The particular method of asset valuation is not specified in proper practices so authorities may use any reasonable approach to be applied consistently from year to year. The method of asset valuation adopted should be set out in a policy approved by the authority and recorded in the authority's minutes and in the asset register.

For authorities covered by the guide, the most appropriate and commonly used method of fixed asset valuation for first registration on the asset register is at acquisition cost. This means that the recorded value of the asset will not change from year to year, unless it is materially enhanced. Commercial concepts of depreciation, impairment adjustments, and revaluation are not required nor appropriate for this method of asset valuation.

#### **4. ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (AGAR)**

The total value of an authority's assets recorded on the asset register as at 31 March each year is reported at Line 9 on the authority's AGAR. Authorities should be able to track and explain fully any changes in the asset register from year to year.

Section 2 states that the value of the cell at line 9 is taken from the authority's asset register which is up to date at 31 March and includes all capital acquisition and disposal transactions recorded during the year.

#### **5. DEFINITIONS**

The term 'fixed assets' mean property, plant and equipment with a useful life of more than one year used by the authority to deliver its services. The lowest value (other than items referred to under Section 3) will be approximately £250.

Fixed assets acquired in any year should be added to the asset register for management purposes. For accounting purposes, acquisitions and disposals of fixed assets should be treated as any other purchase or sale and recorded as part of annual expenditure, or income.

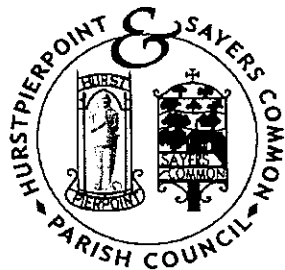
Appendix A sets out the categories of assets included on the Parish Council's asset register.

#### **6. MONITORING AND REVIEWING RESERVES**

The asset register is monitored by the Finance & Governance Committee. Decisions to add or remove items from the list will form part of the budget setting process, with formal approval confirmed by Council each March for submission to the Internal Auditor for their end of year audits and for submission to the External Auditors as part of the Annual Governance & Accountability Return.

The asset register will also be reviewed every six months as part of Internal Controls process by the Clerk and Chair of the Finance & Governance Committee.

The requirements of Sections 5 of the JPAG Practitioners Guide (as at March 2022) which requires local authorities to maintain a list of fixed assets, that contain the date and cost of the item at acquisition and the insurance value of the item, and its disposal date, will be met.



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## Appendix A – Categories to be included

N.B. The minimum value of an item is £250 and it will have a useful life of more than one year.

### 1. Land

- Land owned by the Parish Council as registered with HM Land Registry.
- Land leased to the Parish Council as registered with HM Land Registry (mainly from West Sussex County Council).
- Land managed under Licence to the Parish Council (Hurst Society owned Ladies Walk)
- Land unregistered but managed by the Parish Council (e.g. Village Green/War Memorial)

### 2. Buildings

- Buildings owned by the Parish Council
- Public toilets owned by the Parish Council
- Buildings leased to the Parish Council (Court Bushes and Parish Council office)

### 3. Street Lights

- All street lights owned by the Parish Council as set out on the Parish On-line mapping system.

### 4. Street Furniture

- Bus Shelters x 4
- Village Signs x 2
- Village Gateways x 8
- Noticeboards x 5 (plus Petanque pitch at Reeds Lane Rec)
- Defibrillators x 5
- Speed Indicator Device
- War Memorial and Coronavirus Memorial Stone  
(All as set out on the Parish On-line mapping system)

### 5. Bins Litter/Dog

All Parish Council owned litter and dog bins as set out on the Parish On-line mapping system.

### 6. Benches

Memorial benches and street/park benches as set out on the Parish On-line mapping system.

### 7. CCTV (Court Bushes only)

### 8. Xmas Lights

### 9. Office Furniture

### 10. Workshop Equipment

### 11. Play Areas

Items of play, and outdoor gym equipment at Reeds Lane Rec.

### 12. CCLA Shares

Any investment for longer than 12 months is regarded as an asset for adding to an asset register.

| HURSTPIERPOINT & SAYERS COMMON PARISH COUNCIL |                                                  |                                                      |                                                                                           |                   | Page 1              |
|-----------------------------------------------|--------------------------------------------------|------------------------------------------------------|-------------------------------------------------------------------------------------------|-------------------|---------------------|
| ASSET REGISTER                                |                                                  | at 31.3.26 V1                                        |                                                                                           |                   |                     |
|                                               |                                                  |                                                      |                                                                                           |                   |                     |
|                                               |                                                  |                                                      |                                                                                           |                   |                     |
| LAND                                          |                                                  | (Figure for AGAR)                                    | Land not Insured as just land so "Not Applicable" to Insurance Value or Replacement Value |                   |                     |
| Date of Acquisition                           | Description and Location                         | Cost at Acquisition                                  | Insurance Value                                                                           | Replacement Value | Date Last Inspected |
| 4-Aug-1944                                    | South Avenue Recreation Ground F/H 1.594 ha      | 2550                                                 | NA                                                                                        | 30000             | 26/03/26            |
| 21-Mar-1928                                   | Reeds Lane Recreation Ground F/H 0.696 ha        | 1                                                    | NA                                                                                        | 4000              | 26/03/26            |
| 1-Mar-1956                                    | Village Garden, High Street F/H 0.119 ha         | 4250                                                 | NA                                                                                        | 10000             | 26/03/26            |
| 18-Aug-1889                                   | Cemetery & Chapel Land F/H 1.18 ha               | 800                                                  | NA                                                                                        | 2000              | 26/03/26            |
| 1928 Imp War Gr Co                            | Village Green (War Memorial Site, Unregistered)  | 1                                                    | NA                                                                                        | 0                 | 26/03/26            |
| 22-Jul-1983                                   | Land Near Old Tel Exchange F/H 0.056 ha          | 1                                                    | NA                                                                                        | 2000              | 26/03/26            |
| 1-Nov-1999                                    | St George's Green L/H 999 years                  | 7000                                                 | NA                                                                                        | 7000              | 26/03/26            |
| 24-Mar-2000                                   | Millennium Garden L/H 999 years                  | 6500                                                 | NA                                                                                        | 6500              | 26/03/26            |
| 15-Sep-1989                                   | Parish Council Office L/H WSCC 50yrs             | 20000                                                | NA                                                                                        | 16000             | 26/03/26            |
| 30-Mar-1949                                   | Old Churchyard (Lower Section) Mt Resp.          | 1                                                    | NA                                                                                        | 0                 | 26/03/26            |
| 24-Jun-1999                                   | Pitt Lane F/H                                    | 100                                                  | NA                                                                                        | 0                 | 26/03/26            |
| 24-Jun-1999                                   | South Lane F/H                                   | 1                                                    | NA                                                                                        | 0                 | 26/03/26            |
| 26-Jul-1922                                   | Allotments F/H 1.245 ha                          | 1                                                    | NA                                                                                        | 0                 | 26/03/26            |
| 20-Jul-2017                                   | Highfield Drive Hurst Meadows F/H 3.6Ha          | 220                                                  | NA                                                                                        | 7500              | 26/03/26            |
| 8-Jan-2018                                    | Little Park Meadows & Woodland F/H 16Ha          | 1                                                    | NA                                                                                        | 180000            | 26/03/26            |
| 29-Nov-2018                                   | Wilderness & Tilleys Copse Woodland F/H          | 1                                                    | NA                                                                                        | 320000            | 26/03/26            |
| 26-Nov-2021                                   | Ladies Walk (25 Year Licence/Hurst Society)      | 1                                                    | NA                                                                                        | 0                 | 26/03/26            |
|                                               | Sub-Total                                        | 41429                                                |                                                                                           | 585000            |                     |
| BUILDINGS                                     |                                                  | (Building Valuations Completed for Insurance 4.4.24) |                                                                                           |                   |                     |
| Date of Acquisition                           | Description and Location                         | Cost at Acquisition                                  | Insurance Value                                                                           | Replacement Value | Date Last Inspected |
| 2008                                          | Public Toilets, Pitt Lane                        | 1                                                    | 53500                                                                                     | 53500             | 26/03/26            |
| 2008                                          | Public Toilets, Trinity Road                     | 1                                                    | 78500                                                                                     | 78500             | 26/03/26            |
| 1-Mar-1956                                    | Chantry Stables, off High Street                 | 137452                                               | 295200                                                                                    | 295200            | 26/03/26            |
| 18-Aug-1889                                   | Cemetery Chapel, South Avenue                    | 1177                                                 | 282700                                                                                    | 282700            | 26/03/26            |
| 1-May-2019                                    | Court Bushes Community Hub (Leasehold 35 Yrs)    | 1                                                    | 1349500                                                                                   | 1349500           | 26/03/26            |
|                                               | Sub-Total                                        | 138632                                               | 2059400                                                                                   | 2059400           |                     |
| STREET LIGHTING                               |                                                  |                                                      |                                                                                           |                   |                     |
| Date of Acquisition                           | Description and Location                         | Cost at Acquisition                                  | Insurance Value                                                                           | Replacement Value | Date Last Inspected |
| 31-Mar-2017                                   | Streetlights (71 Street Lights)                  | 92589                                                | 92589                                                                                     | 92589             | 26/03/26            |
| 29-Mar-2018                                   | Streetlights (66 Street Lights)                  | 42017                                                | 42017                                                                                     | 42017             | 26/03/26            |
|                                               | Sub-Total                                        | 134606                                               | 134606                                                                                    | 134606            |                     |
| STREET FURNITURE                              |                                                  |                                                      |                                                                                           |                   |                     |
| Date of Acquisition                           | Description and Location                         | Cost at Acquisition                                  | Insurance Value                                                                           | Replacement Value | Date Last Inspected |
| Bus Shelters                                  |                                                  |                                                      |                                                                                           |                   |                     |
|                                               | Bus shelter Brick Built, War Memorial            | 1                                                    | 20400                                                                                     | 20400             | 26/03/26            |
|                                               | Bus Shelter Brick Built, Village Garden          | 1                                                    | 16000                                                                                     | 16000             | 26/03/26            |
| 13.12.19                                      | Bus shelter Sayers Common West - Wood            | 10500                                                | 10500                                                                                     | 10500             | 26/03/26            |
| 3-Apr-2017                                    | Bus shelter Willow Way - Metal                   | 4224                                                 | 4224                                                                                      | 4224              | 26/03/26            |
| 1-Jan-2020                                    | Bus shelter Sayers Common East - Wood            | 8370                                                 | 8370                                                                                      | 8370              | 26/03/26            |
| Village Signs                                 |                                                  |                                                      |                                                                                           |                   |                     |
|                                               | Hurst Village Sign, Village Garden Donated by WI | 1                                                    | 400                                                                                       | 400               | 26/03/26            |
| 1-Dec-2000                                    | Sayers Common Village Sign, London Road Pond     | 391                                                  | 391                                                                                       | 391               | 26/03/26            |
| Village Gateways                              |                                                  |                                                      |                                                                                           |                   |                     |
| 24-Jan-2019                                   | Village Gateways (Sayers Common) x 3             | 7145                                                 | 7145                                                                                      | 7145              | 26/03/26            |
| 24-Jan-2019                                   | Village Gateways (Hurst) x 5                     | 11906                                                | 11906                                                                                     | 11906             | 26/03/26            |

| Notice Boards               |                                                   |                     |                 |                   | Page 2              |
|-----------------------------|---------------------------------------------------|---------------------|-----------------|-------------------|---------------------|
| 14-Feb-2014                 | Notice Board St Georges Lane                      | 1425                | 1425            | 1425              | 26/03/26            |
| 14-Feb-2014                 | Notice Board Willow Way                           | 1425                | 1425            | 1425              | 26/03/26            |
| 14-Feb-2014                 | Notice Board Cemetery                             | 1425                | 1425            | 1425              | 26/03/26            |
| 16-Oct-2014                 | Notice Board Village Garden                       | 1415                | 1415            | 1415              | 26/03/26            |
| 2-Mar-2014                  | Notice Board Sayers Common                        | 1240                | 1240            | 1240              | 26/03/26            |
| 01/04/2024                  | Notice Boards Hurst Meadows x 3                   | 3947                | 3947            | 3947              | 26/03/26            |
| Various                     | Finger Posts x 6 (Donated by WSCC) Parish On-line | 7                   | 3500            | 3500              | 26/03/26            |
|                             | Gates & Fences                                    | 2878                | 54106           | 54106             | 26/03/26            |
| 2-Oct-2017                  | Access Barriers x 4 S Ave & Reeds Lane            | 10175               | 10175           | 10175             | 26/03/26            |
|                             | Flag Pole, Village Garden                         | 859                 | 859             | 859               | 26/03/26            |
| 30-Jun-2013                 | St Lawrence Children Sculpture, Village Garden    | 6500                | 6500            | 6500              | 26/03/26            |
| 01/06/2022                  | Heritage Trail Sign (Hurst Society)               | 1                   | 600             | 600               | 26/03/26            |
| 30.4.24                     | Bike Racks Sayers Common x2                       | 66                  | 66              | 66                | 26/03/26            |
| 11.6.25                     | Glasdon Bollards at War Memorial x3               | 1089                | 1089            | 1089              | 26/03/26            |
|                             |                                                   |                     |                 |                   |                     |
| Defibrillators and Cabinets |                                                   |                     |                 |                   |                     |
| 2019                        | Village Centre                                    | 2400                | 2400            | 2400              | 26/03/26            |
| 2019                        | Court Bushes                                      | 2400                | 2400            | 2400              | 26/03/26            |
| 2021                        | Bowling Club (Donated)                            | 1                   | 2400            | 2400              | 26/03/26            |
| 2021                        | Fairfield Rec (Donated)                           | 1                   | 2400            | 2400              | 26/03/26            |
| 2021                        | 40 High Street (Donated)                          | 1                   | 2400            | 2400              | 26/03/26            |
| 2024                        | Sportsman Pub (Donated) & £600 Cabinet            | 601                 | 2400            | 2400              | 26/03/26            |
|                             |                                                   |                     |                 |                   |                     |
| 18/04/2023                  | Coronation Bunting (added 23.8.23)                | 457                 | 457             | 500               | 26/03/26            |
| 01-Apr-21                   | Speed Indicator Device                            | 2350                | 2350            | 2350              | 26/03/26            |
| 23-Mar-21                   | Coronavirus Memorial Stone on Village Green       | 1                   | 1760            | 1760              | 26/03/26            |
| 15.4.24                     | Shipping Container at Court Bushes                | 6005                | 6005            | 6005              | 26/03/26            |
| 29.7.24                     | Cages for Inside Container x 6                    | 970                 | 970             | 970               | 26/03/26            |
| 1922                        | War Memorial                                      | 1                   | 75000           | 75000             | 26/03/26            |
|                             | Sub Total                                         | 90179               | 268050          | 268093            |                     |
|                             |                                                   |                     |                 |                   |                     |
| Date of Acquisition         | Description and Location                          | Cost at Acquisition | Insurance Value | Replacement Value | Date Last Inspected |
| Litter Bins                 |                                                   |                     |                 |                   |                     |
|                             | Litter Bins at South Ave Rec x 6                  | 250                 | 250             | 250               | 26/03/26            |
|                             | Hurst Meadows 15 Acres Field x 3                  | 250                 | 250             | 250               | 26/03/26            |
|                             | Hurst Meadows Bellows Nose x 2                    | 250                 | 250             | 250               | 26/03/26            |
|                             | Hurst Meadows Hovel Field x1                      | 250                 | 250             | 250               | 26/03/26            |
|                             | Hurst Meadows Buckwilly x1                        | 250                 | 250             | 250               | 26/03/26            |
|                             | South of Tilleys Copse on Iden Hurst x1           | 250                 | 250             | 250               | 26/03/26            |
|                             | Reeds Lane Rec x 1                                | 250                 | 250             | 250               | 26/03/26            |
| 1.4.25                      | S. Ave Rec, Village Garden, Village Centre x3     | 1196                | 1196            | 1196              | 26/3/26             |
|                             | South Avenue Play Area x1                         | 359                 | 359             | 359               | 26/03/26            |
| 19.2.26                     | Reeds Lane Rec 2x Litter Bins Broxap              | 738                 | 738             | 738               | 26/03/26            |
| Dog Waste Bins              |                                                   |                     |                 |                   |                     |
|                             | Hurst Meadows South West 15 Acres x1              | 250                 | 250             | 250               | 26/03/26            |
|                             | Hurst Meadows East x1                             | 250                 | 250             | 250               | 26/03/26            |
|                             | Hurst Meadows East Central x1                     | 250                 | 250             | 250               | 26/03/26            |
|                             | Hurst Meadows South West Bellows Nose x1          | 250                 | 250             | 250               | 26/03/26            |
|                             | Hurst Meadows North West x1                       | 250                 | 250             | 250               | 26/03/26            |
|                             | Hurst Meadows South Buckwilly x1                  | 250                 | 250             | 250               | 26/03/26            |
|                             | Hurst Meadows West to Hovel Field x1              | 250                 | 250             | 250               | 26/03/26            |
|                             | South of Tilleys Copse on Iden Hurst x1           | 250                 | 250             | 250               | 26/03/26            |
| 1.9.24                      | Reeds Lane Outside North Boundary of Rec x1       | 275                 | 275             | 275               | 26/03/26            |
|                             | Sub-Total                                         | 6318                | 6318            | 6318              |                     |

| Date of Acquisition                    | Description and Location                                | Cost at Acquisition | Insurance Value | Replacement Value | Date Last Inspected |
|----------------------------------------|---------------------------------------------------------|---------------------|-----------------|-------------------|---------------------|
| <b>Benches</b>                         |                                                         |                     |                 |                   |                     |
| 23 March 2021                          | Seat Freeman Brothers, Village Green                    | 1                   | 780             | 780               | 26/03/26            |
| 01 June 2002                           | Seat Murdoch (Donated) S Ave Play Area                  | 1                   | 271             | 271               | 26/03/26            |
| 19 May 2005                            | Seat Funnell S Ave Tennis Courts                        | 1                   | 780             | 780               | 26/03/26            |
| 01 September 2020                      | Seat Ian Nelson, Village Garden                         | 1                   | 780             | 780               | 26/03/26            |
| 01 September 2020                      | Seat Daisys, Millennium Garden                          | 1                   | 461             | 461               | 26/03/26            |
| 01 September 2021                      | Seat Heather Boardman, Village Green                    | 1                   | 780             | 780               | 26/03/26            |
| 01 September 2021                      | Seat Simon Hydes, Millennium Garden                     | 1                   | 461             | 461               | 26/03/26            |
| 01 September 2021                      | Seat Jane Dicks, Wickham Way                            | 1                   | 780             | 780               | 26/03/26            |
| 04 November 2013                       | Brown Twins Road                                        | 950                 | 780             | 780               | 26/03/26            |
| 04 November 2013                       | St Lawrence Sch/Trinity Road                            | 950                 | 780             | 780               | 26/03/26            |
| 04 November 2013                       | Orchard Way                                             | 950                 | 780             | 780               | 26/03/26            |
| 04 November 2013                       | S Ave Rec                                               | 950                 | 780             | 780               | 26/03/26            |
| 04 April 2015                          | S Ave Rec                                               | 950                 | 780             | 780               | 26/03/26            |
| 04 April 2015                          | S Ave Rec                                               | 950                 | 780             | 780               | 26/03/26            |
| 06 June 2017                           | Seats x 3 South Ave Rec                                 | 2496                | 2500            | 2500              | 26/03/26            |
| 11 January 2018                        | Seats x 2 Cuckfield Road, Weald Close                   | 1278                | 1560            | 1560              | 26/03/26            |
| 01 March 2025                          | Hurst Meadows x 8                                       | 2176                | 2176            | 2176              | 26/03/26            |
| 17 November 2025                       | Memorial Bench Village Garden (Dan's Bench)             | 1070                | 1070            | 1070              | 26/03/26            |
| 20 March 2026                          | Reeds Lane Recreation Ground x6                         | 1475                | 1475            | 1475              | 26/03/26            |
| 19 February 2026                       | Reeds Lane Recreation Grd Picnic Tables x2              | 1152                | 1152            | 1152              | 26/03/26            |
|                                        | <b>Sub-Total</b>                                        | <b>15355</b>        | <b>19706</b>    | <b>19706</b>      |                     |
|                                        |                                                         |                     |                 |                   |                     |
| Date of Acquisition                    | Description and Location                                | Cost at Acquisition | Insurance Value | Replacement Value | Date Last Inspected |
| <b>CCTV</b>                            |                                                         |                     |                 |                   |                     |
| 01 May 2019                            | Court Bushes CCTV                                       | 3000                | 3000            | 3000              | 26/03/26            |
| 23 January 2024                        | Court Bushes CCTV 3xAdditional Cameras (Added Jan 2024) | 1895                | 1895            | 1895              | 26/03/26            |
| <b>Christmas Lights</b>                |                                                         |                     |                 |                   |                     |
| 12 November 2020                       | Extra String of Xmas Lights                             | 250                 | 250             | 250               | 31/12/25            |
| 04 September 2017                      | Christmas Lights, High Street                           | 2980                | 2980            | 2980              | 31/12/25            |
| 14 October 2021                        | Christmas Motifs x9 Sayers Common Lamp Posts            | 3285                | 3285            | 3285              | 31/12/25            |
|                                        | <b>Sub-Total</b>                                        | <b>11410</b>        | <b>11410</b>    | <b>11410</b>      |                     |
|                                        |                                                         |                     |                 |                   |                     |
| Date of Acquisition                    | Description and Location                                | Cost at Acquisition | Insurance Value | Replacement Value | Date Last Inspected |
| <b>Office Furniture &amp; Fittings</b> |                                                         |                     |                 |                   |                     |
| 01 January 2021                        | 6 Desks                                                 | 1                   | 600             | 600               | 23/03/26            |
| 01 April 2021                          | 5 Chairs                                                | 648                 | 648             | 648               | 23/03/26            |
|                                        | Safe                                                    | 7725                | 7725            | 7725              | 23/03/26            |
| 01 January 2021                        | 4 Cabinets                                              | 1                   | 800             | 800               | 23/03/26            |
| 01 January 2021                        | 5 Pedestals                                             | 1                   | 750             | 750               | 23/03/26            |
| 01 April 2021                          | 4 Telephone Handsets                                    | 80                  | 80              | 80                | 23/03/26            |
| 10 May 2005                            | Notice Boards in VC Foyer                               | 500                 | 500             | 500               | 23/03/26            |
| 01 January 2000                        | Chairman's Chain of Office                              | 379                 | 379             | 379               | 23/03/26            |
| 13 May 2010                            | Projector + Screen                                      | 420                 | 420             | 420               | 23/03/26            |
| 14 February 2019                       | 1 x DELL desktop (Inspiron)                             | 594                 | 594             | 594               | 23/03/26            |
| 01 May 2021                            | Rack                                                    | 258                 | 258             | 258               | 23/03/26            |
| 01 May 2021                            | Switch                                                  | 549                 | 549             | 549               | 23/03/26            |
| 01 May 2021                            | Cabling                                                 | 310                 | 310             | 310               | 23/03/26            |
| 01 May 2021                            | 5 Dell Laptops                                          | 4,500               | 4500            | 4500              | 23/03/26            |
| 01 May 2021                            | 5 Docking Stations                                      | 900                 | 900             | 900               | 23/03/26            |
| 01 May 2021                            | 6 Screens                                               | 1080                | 1080            | 1080              | 23/03/26            |
| 01 May 2021                            | Wifi Access Points                                      | 570                 | 570             | 570               | 23/03/26            |
| 09 August 2021                         | Surge Protection                                        | 370                 | 370             | 370               | 23/03/26            |
| 10 November 2022                       | PA System, 2 Speakers and Microphone Stand              | 338                 | 338             | 338               | 23/03/26            |
| 09 February 2023                       | Gazebo                                                  | 318                 | 318             | 318               | 23/03/26            |
| 28 March 2024                          | 4 Dell VOIP Headsets for Telephony                      | 687                 | 687             | 687               | 23/03/26            |
|                                        | <b>Sub Total</b>                                        | <b>20229</b>        | <b>22376</b>    | <b>22,376</b>     |                     |

|                              |                                         |                     |                 |                   | Page 4              |
|------------------------------|-----------------------------------------|---------------------|-----------------|-------------------|---------------------|
| Date of Acquisition          | Description and Location                | Cost at Acquisition | Insurance Value | Replacement Value | Date Last Inspected |
| <b>Workshop Equipment</b>    |                                         |                     |                 |                   |                     |
| 02 November 2022             | Petrol Strimmer (Kept for Parts)        | 380                 | 380             | 380               | 25/03/26            |
| 02 November 2022             | Hedge trimmer and battery               | 296                 | 296             | 296               | 25/03/26            |
|                              | Mowers and Machinery                    | 2000                | 2000            | 2000              | 25/03/26            |
|                              | Trailer                                 | 875                 | 10000           | 10000             | 25/03/26            |
| 12 March 2021                | Chemical Cabinet                        | 333                 | 333             | 333               | 25/03/26            |
|                              | Hand Tools                              | 1                   | 12000           | 12000             | 25/03/26            |
| 27 February 2024             | Brushcutter/Strimmer                    | 450                 | 450             | 450               | 25/03/26            |
| 05 September 2025            | Purchase of Works Van GX71 NSO          | 8900                | 8900            | 8,900             | 25/03/26            |
|                              | <b>Sub Total</b>                        | <b>13235</b>        | <b>34359</b>    | <b>34359</b>      |                     |
| Date of Acquisition          | Description and Location                | Cost at Acquisition | Insurance Value | Replacement Value | Date Last Inspected |
| <b>Play Ground Equipment</b> |                                         |                     |                 |                   |                     |
|                              | <b>South Avenue:</b>                    |                     |                 |                   |                     |
|                              | Roundabout                              | 4,305               | 4,305           | 4,305             | 25/03/26            |
| 31-Jul-2016                  | Climber Space Net & Slide               | 34,956              | 34,956          | 34,956            | 25/03/26            |
|                              | Trampoline (buried) Replaced March 2026 | 7,377               | 7,377           | 7,377             | 04/03/26            |
|                              | Multiplay Junior                        | 21,492              | 21,492          | 21,492            | 25/03/26            |
|                              | Climber Bloqx                           | 12,030              | 12,030          | 12,030            | 25/03/26            |
|                              | Rocker See-saw                          | 2,845               | 2,845           | 2,845             | 25/03/26            |
|                              | Rocker Pony                             | 1,000               | 1,000           | 1,000             | 25/03/26            |
|                              | Double swing                            | 1,847               | 1,847           | 1,847             | 25/03/26            |
|                              | Carousel                                | 1,909               | 1,909           | 1,909             | 25/03/26            |
|                              | Swings Toddler x2                       | 3,505               | 3,505           | 3,505             | 25/03/26            |
|                              | Swing Hammock                           | 140                 | 140             | 140               | 25/03/26            |
|                              | Swings Mixed Junior x2 & Basket         | 7,018               | 7,018           | 7,018             | 25/03/26            |
|                              | Fencing                                 | 6,463               | 6,463           | 6,463             | 25/03/26            |
|                              | Surfacing                               | 2,586               | 2,586           | 2,586             | 25/03/26            |
|                              | <b>Sub Total</b>                        | <b>107,473</b>      | <b>107,473</b>  | <b>107,473</b>    |                     |
|                              |                                         |                     |                 |                   | Page 4              |
| 10-May-2012                  | <b>Reeds Lane South East:</b>           |                     |                 |                   |                     |
|                              | Outdoor Gym Chest Press                 |                     |                 |                   | 25/03/26            |
|                              | Outdoor Gym Cross Trainer               |                     |                 |                   | 25/03/26            |
|                              | Outdoor Gym Leg Push                    |                     |                 |                   | 25/03/26            |
|                              | Outdoor Gym Walker                      |                     |                 |                   | 25/03/26            |
|                              | Multiplay Toddler                       |                     |                 |                   | 25/03/26            |
|                              | Rocker Bird                             |                     |                 |                   | 25/03/26            |
|                              | Swing Junior 2 Seats                    |                     |                 |                   | 25/03/26            |
|                              | Swing Toddler 2 Seats                   |                     |                 |                   | 25/03/26            |
|                              | <b>Sub Total</b>                        | <b>17178</b>        | <b>17178</b>    | <b>17178</b>      |                     |
| 11-Feb-22                    | <b>Reeds Lane South West:</b>           |                     |                 |                   |                     |
|                              | Log Swing                               |                     |                 |                   | 25/03/26            |
|                              | Swing Board                             |                     |                 |                   | 25/03/26            |
|                              | Stepping Stones                         |                     |                 |                   | 25/03/26            |
|                              | Trapeze Swing                           |                     |                 |                   | 25/03/26            |
|                              | Parallel Bars                           |                     |                 |                   | 25/03/26            |
|                              | Log Traverse                            |                     |                 |                   | 25/03/26            |
|                              | Crossed Rope Walk                       |                     |                 |                   | 25/03/26            |
|                              | Scramble Net Log Climber                |                     |                 |                   | 25/03/26            |
|                              | Safety Tiles                            |                     |                 |                   | 25/03/26            |
|                              | <b>Sub Total</b>                        | <b>18574</b>        | <b>18574</b>    | <b>18574</b>      |                     |
| 15-Mar-26                    | <b>Reeds Lane Recreation Ground:</b>    |                     |                 |                   |                     |
|                              | Accessible Roundabout                   | 9371                | 9371            | 9371              | 25/03/26            |
|                              | Table Tennis Table                      | 1796                | 1796            | 1796              | 25/03/26            |
|                              | Multiplay Equipment                     | 14379               | 14379           | 14379             | 25/03/26            |
|                              | 5-a-side Goals                          | 3414                | 3414            | 3414              | 25/03/26            |
|                              | <b>Sub Total</b>                        | <b>28960</b>        | <b>28960</b>    | <b>28960</b>      |                     |
|                              | <b>TOTAL PLAY EQUIPMENT</b>             | <b>172,185</b>      | <b>172,185</b>  | <b>172,185</b>    |                     |

**CCLA SHARES**

| Date of Acquisition | Description and Location | Cost at Acquisition | Insurance Value | Replacement Value | Date Last Updated |
|---------------------|--------------------------|---------------------|-----------------|-------------------|-------------------|
| 31-Mar-26           | CCLA Shares              | 116082.01           |                 |                   | 31/03/26          |
|                     | <b>Sub-Total</b>         | <b>116082.01</b>    |                 |                   |                   |
| <b>GRAND TOTAL</b>  |                          | <b>759,660</b>      |                 |                   |                   |
|                     |                          | (Figure for AGAR)   |                 |                   |                   |

**DISPOSALS**

| Date of Acquisition | Description and Location            | Cost at Acquisition                        | Insurance Value | Replacement Value    | Disposal Date |
|---------------------|-------------------------------------|--------------------------------------------|-----------------|----------------------|---------------|
| Street Lighting     | Lighting Columns x 66               | 0                                          |                 |                      |               |
|                     | Lighting Columns x 71               | 0                                          |                 |                      |               |
| Date of Acquisition | Description and Location            | Cost at Acquisition                        | Insurance Value | Replacement Value    | Disposal Date |
|                     | <b>Bus Shelters</b>                 |                                            |                 |                      |               |
|                     | Bus Shelters, Wickham Hill          | 22298                                      |                 |                      | 01/06/19      |
|                     | Bus Shelters, Willow Way            |                                            |                 |                      | 03/04/17      |
|                     | Play Equipment, Reeds Lane          |                                            |                 | 8919                 |               |
|                     | Notice Board, Sayers Common         |                                            |                 | 550                  | 02/03/14      |
|                     | Notice Board, St George's Lane      |                                            |                 | 50                   | 14/02/14      |
|                     | Notice Board, Village Green         |                                            |                 | 100                  | 16/10/14      |
| 15-Oct-2013         | <b>Office IT Equipment</b>          |                                            |                 |                      |               |
|                     | 2 x computers (DELL Inspiron 3000)  | 1650                                       |                 |                      | 01/10/13      |
|                     | 10-Jun-2014                         | 1 x computer (DELL Inspiron 3000)          | 358             |                      |               |
|                     | 6-Dec-2017                          | 1 x DELL laptop (Inspiron)                 | 608             |                      |               |
|                     | 1-Sep-2000                          | Computer Equipment (DELL Inspiron )        |                 | 1,300                |               |
| 1-Oct-1996          | Brother 515 fax                     | 30                                         |                 | 30                   |               |
|                     | Hoover                              |                                            |                 |                      |               |
|                     | Old Computer Equip                  |                                            |                 |                      | 15/10/13      |
| 29-Sep-2008         | <b>Benches</b>                      |                                            |                 |                      |               |
|                     | Seat Womens Institute Health Centre | 318                                        | Health Ctre     |                      |               |
|                     | 1-Feb-2002                          | Seat Lambert (Donated) Trinity/Brown Twins | 302             | Trinity Rd/Br Twins  | 01/04/12      |
|                     | 1-Jun-2002                          | Seat Golden Jubilee, Berrylands SC         | 270             | Berrylands Stores SC |               |
| 01 February 2002    | Seat Fagiano (Donated) Cemetery     | 1                                          | 302             | 302                  | 16/11/21      |
| 1-Jan-2002          | <b>South Avenue Play Equipment:</b> |                                            |                 |                      |               |
|                     | Junior Swings                       | 1,021                                      |                 | 1,747                |               |
|                     | 1-Jan-2002                          | Heaton Unit                                | 7,548           | 12,916               |               |
|                     | 1-Jan-2002                          | Wicksteed Norman                           | 8,713           | 14,909               |               |
|                     | 2 Kompan Springys                   | 1,050                                      |                 | 1,797                |               |
|                     | Toddlers Swing                      | 1,090                                      |                 | 1,563                |               |
|                     | Willow                              | 5,365                                      |                 | 9,180                |               |
|                     | 31/07/2016                          | Trampoline (buried)                        | 4152            | 4152                 | 04/03/26      |
| 1-Feb-2011          | Van - Vauxhall Combo reg: VU 57 NGO | 6000                                       |                 | Sold for £500        | 30/09/21      |

|                                            |                 |                                                                                                |  |  |  |
|--------------------------------------------|-----------------|------------------------------------------------------------------------------------------------|--|--|--|
| <b>DIFFERENCES:</b>                        | <b>£</b>        |                                                                                                |  |  |  |
| Purchase of 5 litter bins                  | 1934.00         | 1196 plus 738 = 1934 (3x S. Ave and 2 x Reeds Lane)                                            |  |  |  |
| War Memorial Bollards x3                   | 1089.00         |                                                                                                |  |  |  |
| Purchase of Works Van.                     |                 |                                                                                                |  |  |  |
| Previously leased.                         | 8900.00         |                                                                                                |  |  |  |
| Purchase of 6 Benches for Reeds Lane       | 1475.00         |                                                                                                |  |  |  |
| Purchase of 2 Picnic Tables for Reeds Lane | 1152.00         |                                                                                                |  |  |  |
| 5-a-side goals                             | 3414.00         |                                                                                                |  |  |  |
| multiplay equipment                        | 14379.00        |                                                                                                |  |  |  |
| Table Tennis                               | 1796.00         |                                                                                                |  |  |  |
| roundabout                                 | 9371.00         |                                                                                                |  |  |  |
| Updated CCLA Shares                        | 4673.30         | Figure at 31 March 2025 £111,408.71. Figure at 31 March 2026 is £116,082.01. Difference = £4,6 |  |  |  |
| S Ave Trampoline Replaced - Difference £   | 3225.00         | Old Trampoline was £4152. Replacement trampoline was £7377. Difference of £3225.               |  |  |  |
| Dan's Bench Vge Gdn                        | 1070.00         |                                                                                                |  |  |  |
| <b>Total Increase:</b>                     | <b>52478.30</b> | <b>DIFFERENCE</b>                                                                              |  |  |  |