



Dear Trustee,

Annual General Meeting

Trustees are requested to attend a **meeting of the HURSTPIERPOINT VILLAGE CENTRE CHARITY** (Charity No 305265) to be held **on Thursday 23 July 2026**, following the conclusion of the Parish Council meeting which starts at 7.30pm, at the Hurstpierpoint Village Centre. Members of the public are invited to attend the meeting.

Sarah Groom - CLERK TO THE TRUSTEES

Friday 17 July 2026

AGENDA

1. **Apologies for absence:** To receive and accept apologies for absence.
2. **Previous Minutes:** To review and accept the minutes of the meeting held on 26 February 2026.
3. **Annual Report:** To receive and accept the 2025/2026 Annual Report to submit to the Charity Commission.
4. **Annual Accounts:** To receive and accept the 2025/2026 Annual Accounts to submit to the Charity Commission.
5. **Annual Independent Examination:** To note the findings of the Annual Independent Examination to submit to the Charity Commission and consider any recommendations.
6. **Appointment of Independent Examiner 2026/2027:** To appoint an independent examiner for the Charity for 2026/2027, proposed as Mulberry Local Authority Services.
7. **Q1 Budget Monitoring:** To note the budget monitoring report for the first quarter of 2026/27 including the Payments, Receipts, Bank Reconciliations, Balance Sheet and Income & Expenditure. To note the £100 income generated from printer cartridge recycling.
8. **Cleaning Contract:** To approve a quote to provide a cleaning service from 1 September 2026 to 31 March 2032.
9. **Date of Next Meeting:** To agree the date of the next meeting of Trustees proposed as 27 November 2026 and 26 February 2027 to follow the conclusion of the Parish Council meeting which starts at 7.30pm.