



Hurstpierpoint & Sayers Common Parish Council
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Village Centre
Trinity Road
Hurstpierpoint
West Sussex BN6 9UY

Dear Councillor,

Committee Members are summoned to attend the **Meeting of the Finance, Governance & Estates Committee** to be held on **Thursday 16 July 2026 at 7.30pm** at **Hurstpierpoint Village Centre**. Members of the public have a right to and are invited to attend the meeting.

Sarah Groom, Clerk to the Council & Responsible Finance Officer

Friday 10 July 2026

Committee Membership: Cllr Duncan Ranger (Chair), Cllr Shaun Hole, Cllr Rodney Jackson, Cllr Malcolm Llewellyn, Cllr Claire Majsai, Cllr Julia Shorrocks and Cllr Annette Street (Vice-Chair).

AGENDA

1. **Apologies for absence:** To receive and accept apologies for absence.
2. **Declarations of interest:** To note any declarations of interest.
3. **Minutes of the previous meeting of the Finance, Governance & Estates Committee:** To receive and adopt the minutes of the 18 June 2026 Finance, Governance & Estates Committee meeting.
4. **Adjournment for questions from the public:** To consider adjourning the meeting in accordance with Standing Orders, to receive questions from members of the public.
5. **Parish Council Financial Monitoring for Month 3 (June 2026):** To note:
 - 5.1 Payments of £35,086 Ex VAT). Payments include the salaries for May 2026 £12,650.12 and the Annual Office Services Fee paid to the Village Centre.
 - 5.2 Receipts of £30,601.36 (VAT N/A). Receipts include the £17,752 Annual Management Fee paid by the Village Centre.
 - 5.3 Bank Reconciliations.
 - 5.4 Balance Sheet.
 - 5.5 Nominal Ledger.
 - 5.6 Income and Expenditure.
 - 5.7 Q1 VAT Reclaim.
 - 5.8 The funds held in CCLA shares (AAA Rating) on 30 June 2026 are £117,187.25.
 - 5.9 Deposits and investment accounts held on 30 June 2026 are as follows:

Financial Institution/(Credit Rating)	Account Type	Interest AER %	Maturity Date
Unity Trust (BBB)	Current Account	0	N/A
Unity Trust (BBB)	Savings Account	1.95	N/A
Nationwide (A/A1)	95 Day Savings Account	3.25	95 Days notice
Cambridge & Counties (Not Published)	1 Year Fixed Term	4.45	24/06/2027
Cambridge & Counties (Not Published)	1 Year Fixed Term	4.40	30/11/2026
United Trust Bank (Not Published)	1 Year Fixed Term	4.11	19/12/2026
Hampshire Trust Bank (Not Published)	1 Year Fixed Term	4.00	01/03/2027

6. **Village Centre Financial Monitoring for Month 3 (June 2026):** To note:

- 6.1 Payments of £21,558.14 (VAT N/A). This includes the Annual Management Fee paid to the Parish Council.

- 6.2 Receipts of £8,489.99 (VAT N/A). This includes the Annual Parish Council Office Services Fee.
- 6.3 Bank Reconciliations.
- 6.4 Balance Sheet.
- 6.5 Income and Expenditure.
- 6.6 Bank accounts held are i) CAF Cash Current Account with 0.2% interest; and ii) CAF Gold Savings Account with 1.55% interest. Maturity dates do not apply.

- 7. **Parish Action Plans:** To review the Committee Action Plans for 2026/27.
- 8. **Hurst Meadows Working Group:** To note the minutes of the Hurst Meadows Working Group on 2 July 2026, held on site.
- 9. **Tree Works 2026:** To consider a briefing note setting out quotations for tree works identified in the April 2026 tree risk assessments, for the recreation grounds, Millennium Garden and St George's Green.
- 10. **To note any further information items, correspondence received or requests.**

Protocol for filming and recording at public meetings: The Council has a protocol for public filming, recording and photography at its meetings, which is available on the Council's website or on request at the Parish Office.
