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Village Centre
Trinity Road
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West Sussex BN6 9UY

Hurst Meadows Working Group Meeting

2nd July 2026

Minutes

Attendees: Cllr Malcolm Llewellyn (ML), Stephen Witchell (SW)

Apologies: Cllr Claire Majsai, George Judd, Allan Brown, Rebecca Rees.

Referenced: Maintenance Officer (MO)

1. Tree Donation

- a. ML has proposed planting the Oak sapling donation in the triangle of land by Ladies walk between the third tree and the power lines.



- b. SW is to suggest that they contact Danny House to see if they would like the Sequoia sapling, as there is no room for it in the Millennium Garden or St George's Green and cannot be planted in Hurst Meadows as it is not a native tree.

2. Community Action Day works

- a. Community Action Day was cancelled due to excessive hot weather.
- b. SW and MO are planning to carry out the cutting back themselves so the knee rail can be installed.

3. Management Plan

- a. Draft management plan has been completed, and a meeting is being planned with the working group members to complete and sign off on the management plan.
- b. SW is to confirm the management of the orchard in the Millennium Garden is included for pruning of trees.

- c. SW is to confirm that the Hedge management in Fifteen Acre is in the management plan.

4. Any Other Business

a. Millennium Garden maintenance and planned works

- i. MO - to leaf blow the path regularly and SW is to investigate the path repairs.
- ii. ML has advised leaving the swing the laurel area until the end of the summer and then remove it.
- iii. SW has advised that the Laurel by the Montreal pine is to be cut back as part of this year's tree works.
- iv. SW - remove a small struggling oak between the benches and the wood sculptures and investigate shaping the apple trees and save the plum trees.
- v. SW - speak to Greenscene to ask them to expand the boundary of their cut around the wood sculptures, up to the wall and back to the raspberries.
- vi. MO - to strim the verges along the path on the northern side.

b. St George's Green maintenance and planned works

- i. MO - to cut back vegetation encroaching over the path on the southern boundary by the Church and around to the pedestrian gate on St George's Lane.
- ii. MO - to collect leaves covering the paths and remove them from site.
- iii. MO - to weed killer the plants growing out of the flint wall asap, once dead they are to be carefully removed.
- iv. MO - to clear all vegetation up to the flint wall on the northwest side to allow the contractor to continue cutting up to the wall.
- v. A crack is appearing in the flint wall on the southwest side; SW is to monitor.
- vi. The logs on the St George's Lane verge have been pushed back, they need to be placed along the verge edge to prevent parking.
- vii. MO – cut back encroaching vegetation around the St George's Green boundary. SW to ask Barcombe landscapes to keep this cut back.
- viii. SW and MO – to cut back branches overhanging the path, so they are above head height.
- ix. MO – is to remove all Pampas grass growing in St George's Green and Millennium Garden and dispose of it off site.
- x. SW – to follow up with WSCC to replace the vehicle gate into St George's Green.

c. Bellows Nose maintenance and planned works

- i. SW and MO are to reduce the height of vegetation growing under the power lines.
- ii. SW and MO are to remove any dead trees or branches along the central path.
- iii. SW - to arrange to diseased oak at the North end to be removed.
- iv. MO - to cut back and make sure ditches around Bellows Nose and St Georges Lane are clear.

- v. SW – to investigate an additional path from Bellows Nose to Buckwilly in the NE/NW corner.
- d. Fifteen-Acre maintenance and planned works
 - i. SW and MO are to start Willow control on the southeast side and by the benches on the Southern boundary to prevent the views being lost.
 - ii. SW to contact residents at Big Edgerley to confirm they will be managing their hedge that borders on the north side of Walnut tree field.
 - iii. SW to investigate the cost of cutting the parish councils hedge on the northwest boundary of Fifteen Acre and either plan for this year or next year at the latest.
 - iv. SW and MO to lift encroaching branches over the public right of way.
 - v. Boundary markers by meadows view have been removed, SW is to contact the landowner or site manager to get the boundary and reclaim our corner of land by the access track.
 - vi. SW is to speak to Greenscene to ask if the metal gate could be used instead of the wooden gates in Hovelfield North.
 - vii. SW to contact Gateway Plc the management company at Bramble Park to ask for the ditches around Bramble Park to be cut back and cleared, especially with the new house being constructed.
 - viii. MO – to strim the path to the Forest school.
- e. Marchant's pond works
 - i. Works appear to be going well with a large amount of clearing already completed. It is unclear if the dredging has finished or if more is required.