Hurstpierpoint & Sayers Common Parish Council
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Village Centre
Trinity Road
Hurstpierpoint
West Sussex BN6 9UY

Dear Councillor,

Committee Members are summoned to attend the **Meeting** of the **Finance, Governance & Estates Committee** to be held on **Thursday 15 October 2026 at 7.30pm** at **Hurstpierpoint Village Centre**. Members of the public have a right to and are invited to attend the meeting.

Sarah Groom, Clerk to the Council & Responsible Finance Officer Friday 9 October 2026

Committee Membership: Cllr Duncan Ranger (Chair), Cllr Shaun Hole, Cllr Rodney Jackson, Cllr Sue Kelly, Cllr Malcolm Llewellyn, Cllr Claire Majsai, Cllr Julia Shorrocks, Cllr Annette Street (Vice-Chair) and Cllr Jayne Ward.

AGENDA

1. **Apologies for absence:** To receive and accept apologies for absence.

2. **Declarations of interest:** To note any declarations of interest.

3. **Minutes of the previous meeting of the Finance, Governance & Estates Committee:** To receive and adopt the minutes of the 17 September 2026 Finance, Governance & Estates Committee meeting.

4. **Adjournment for questions from the public:** To consider adjourning the meeting in accordance with Standing Orders, to receive questions from members of the public.

5. **Parish Council Financial Monitoring for Month 6 (September 2026):** To note:

   5.1 Payments of £67,112.76 Ex VAT). Payments include both August and September salaries.
   5.2 Receipts of £192,329.71 (VAT N/A). Receipts include the second half year precept of £179,802.
   5.3 Bank Reconciliations.
   5.4 Balance Sheet.
   5.5 Nominal Ledger.
   5.6 Income and Expenditure. A more detailed analysis is contained elsewhere on this agenda.
   5.7 Q2 VAT Reclaim.
   5.8 The funds held in CCLA shares (AAA Rating) on 30 September 2026 are £118,324.11.
   5.8 Deposits and investment accounts held on 30 September 2026 are as follows:

Financial Institution/(Credit Rating)	Account Type	Interest AER %	Maturity Date
Unity Trust (BBB)	Current Account	0	N/A
Unity Trust (BBB)	Savings Account	1.95	N/A
Nationwide (A/A1)	95 Day Savings Account	3.25	95 Days notice
Cambridge & Counties (Not Published)	1 Year Fixed Term	4.45	24/06/2027
Cambridge & Counties (Not Published)	1 Year Fixed Term	4.40	30/11/2026
United Trust Bank (Not Published)	1 Year Fixed Term	4.11	19/12/2026
Hampshire Trust Bank (Not Published)	1 Year Fixed Term	4.00	01/03/2027

6. **Village Centre Financial Monitoring for Month 6 (September 2026):** To note:

   6.1 Payments of £1,590.05 (VAT N/A).
   6.2 Receipts of £8,408.59 (VAT N/A). This includes a £3,000 top up from the Savings Account.
   6.3 Bank Reconciliations.

6.4 Balance Sheet.
6.5 Income and Expenditure. A more detailed analysis is contained elsewhere on this agenda.
6.6 Bank accounts held are i) CAF Cash Current Account with 0.2% interest; and ii) CAF Gold Savings Account with 1.55% interest. Maturity dates do not apply.

7. **Parish Action Plans:** To review the Committee Action Plans for 2026/27.

8. **Hurst Meadows Working Group:** To note the minutes of the Hurst Meadows Working Group held on 8th October 2026.

9. **Parish Council Half Year Financial Analysis:** To review and assess the Parish Council's financial position at the half year stage and agree any actions or remedies required including any changes to earmarked reserves for recommending to Council.

10. **Village Centre Half Year Financial Analysis:** To review and assess the Village Centre's financial position at the half year stage and agree any actions or remedies required for recommending to the Trustees.

11. **Budget and Precept Setting Timetable:** To review the proposed timetable, principles and assumptions to commence the budget setting exercise for 1 April 2027 to 31 March 2028, and recommend it to Council for adoption.

12. **To note any further information items, correspondence received or requests.**

Protocol for filming and recording at public meetings: The Council has a protocol for public filming, recording and photography at its meetings, which is available on the Council's website or on request at the Parish Office.